



SCHOOL VISITATION GUIDELINES

1. WHAT TO EXPECT:

The visitation committee will be observing your classrooms for required Montessori materials and the appropriateness of the physical environment. Your administrative files will also be assessed for required documentation. **Checklists for administrative records and materials at each program level can be found starting on page 27 of the LMA Handbook.**

2. WHAT TO PREPARE:

- Visitation fee of \$75, made out to Louisiana Montessori Association
- Mileage payment – You will receive the amount and who is payable prior to your visit.

3. AFTER THE VISIT:

You will receive a letter from the visitation team detailing the assessment of your visit for your records. If all is in order, your next site visit will be scheduled for five years from the current school year.